

**The International Medical Physics Certification Board  
(IMPCB)**

**By-Laws**

***Brief Summary***

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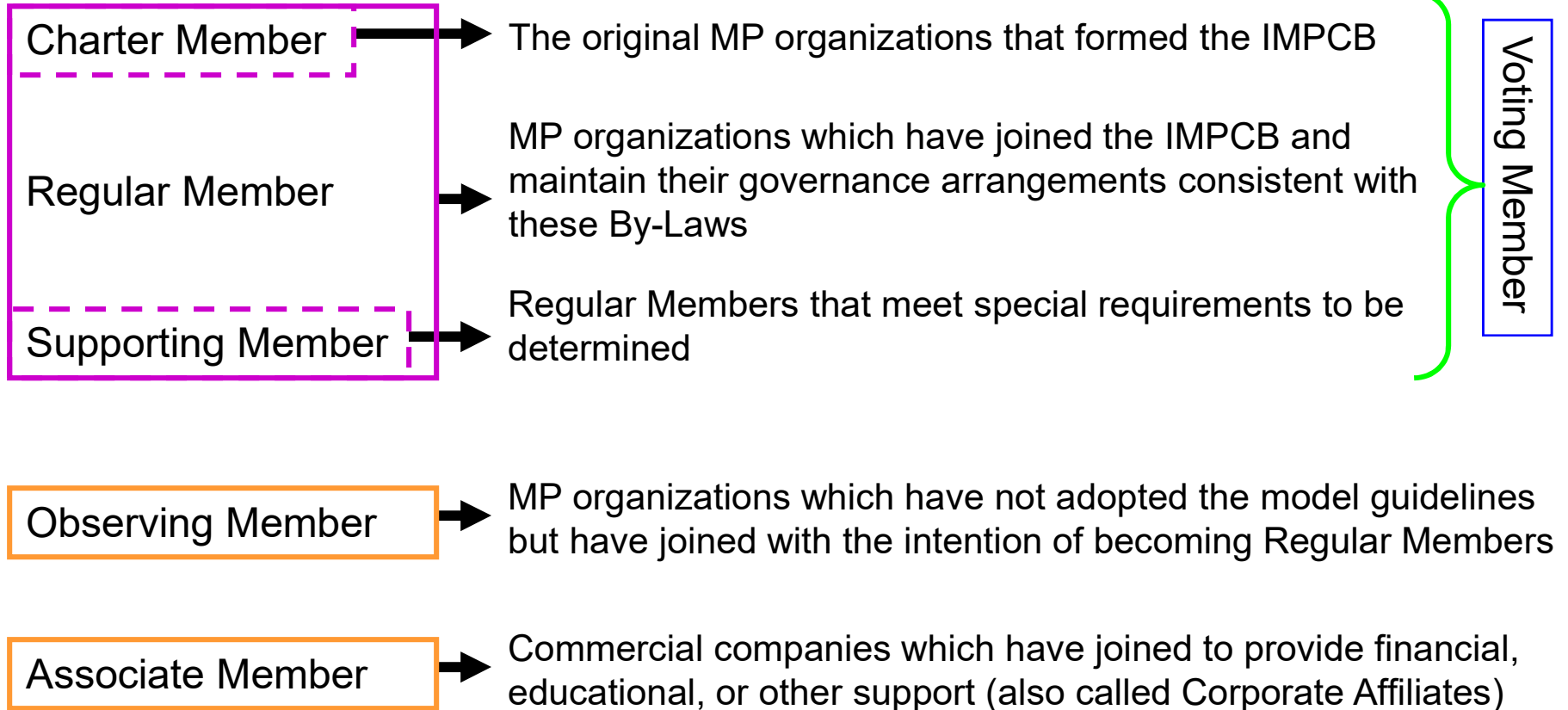
# What are the Objectives of IMPCB?

- To define **minimum** professional standards
- To establish the infrastructure, requirements and assessment procedures for the accreditation of medical physics (MP) certification programs
- To establish the infrastructure, requirements and examination procedures for the certification of medical physicists
- To conduct examinations to test the competence of candidates
- To grant and issue certificates
- To maintain a registry of certificate holders
- To establish a continuing education and professional development system



**If in conflict, the Bylaws will hold.**

# 5 Types of Members



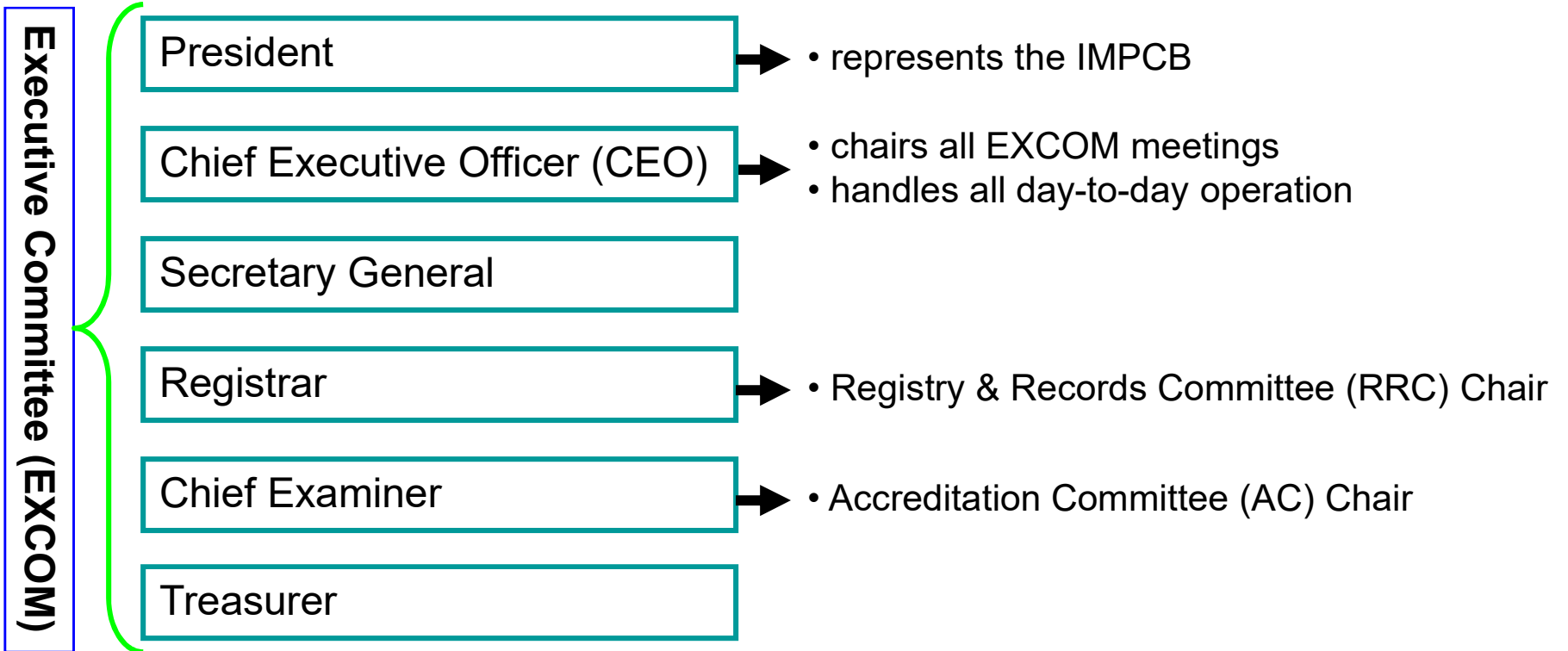
**Note**

*Membership application shall be on an authorized form.*



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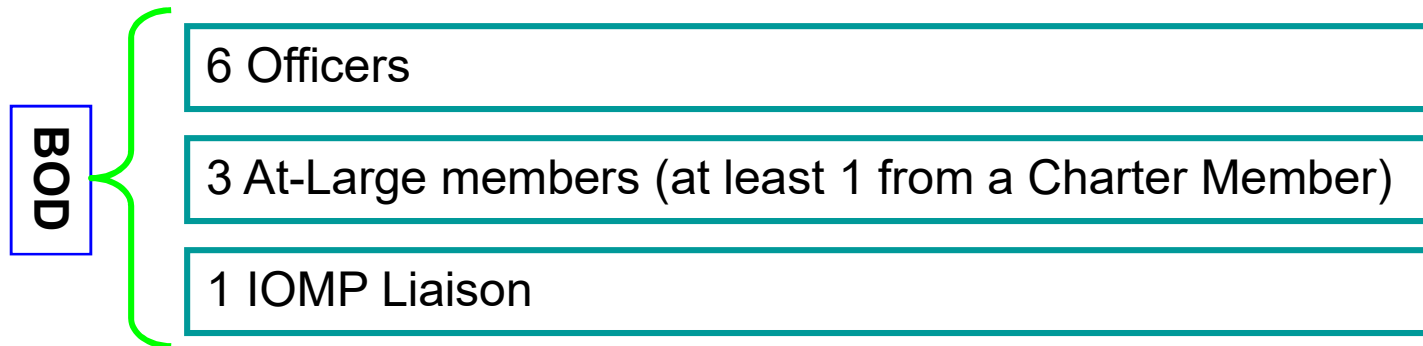
# Six Officers



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# Board of Directors (BOD)

consisting of 10 individuals



Role

- direct the operation of the IMPCB

Terms

- 3 years except the CEO
- CEO term is determined by the BOD, with a maximum of 9 years

Election

- managed by the Nomination & Election Committee (NEC)
- 3 year terms on a staggered basis (see Appendix slides)
- election by a majority vote of the BOD



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# Five+ Committees

## Accreditation Committee (AC)

- at least 3 members including Chair
- responsible for all matters related to application and accreditation

## Registry & Records Committee (RRC)

- 3 members + Chair (Registrar)
- responsible for keeping official record

## Rules Committee (RC)

- 3 members including Chair (the most recent past CEO if available)
- responsible for vetting all changes in policies, Rules, and By-Laws before being acted on by the EXCOM and the BOD

## Nomination and Election Committee (NEC)

- the most recent past President, CEO, and a third served in the EXCOM
- elects its own Chair
- responsible for all election processes

## Finance Committee (FC)

- 3 members (Treasurer as Chair, Secretary General, and the CEO)

Note

*The BOD may establish other committees and sub-committees as needed.*



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# Rules

- The Rules augment the By-Laws.
- Their purpose shall be to detail and expedite administrative matters of the Board.
- The enactment and amendment of a Rule shall require a majority vote of the members of the BOD and becomes effective immediately.



**If in conflict, the Bylaws will hold.**

# Amendments

- The Rules Committee, the BOD or a Regular Member may propose amendments to the By-Laws.
- Amendments to the By-Laws shall require a minimum of two thirds support of the BOD before being able to be put to the Regular Members for a vote.
- A simple majority (> 50%) of the Voting Members shall decide the vote.



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# Liability

No Director or Officer of the Board shall be personally liable for damages in any proceeding brought by, or in connection with any claim, action, suit, or proceeding to which he or she may be or is made a party by reason of being or having been a Director or Officer of the Board, provided, however, that such relief from liability shall not apply in any instance where such relief is inconsistent with any provision of the Code applicable to corporations described in 501 (c) (6) of the Internal Revenue Code.



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# Members of the By-Laws Committee

**Sean Geoghegan**

**voting member**

**Maria Ester Brandan**

**voting member**

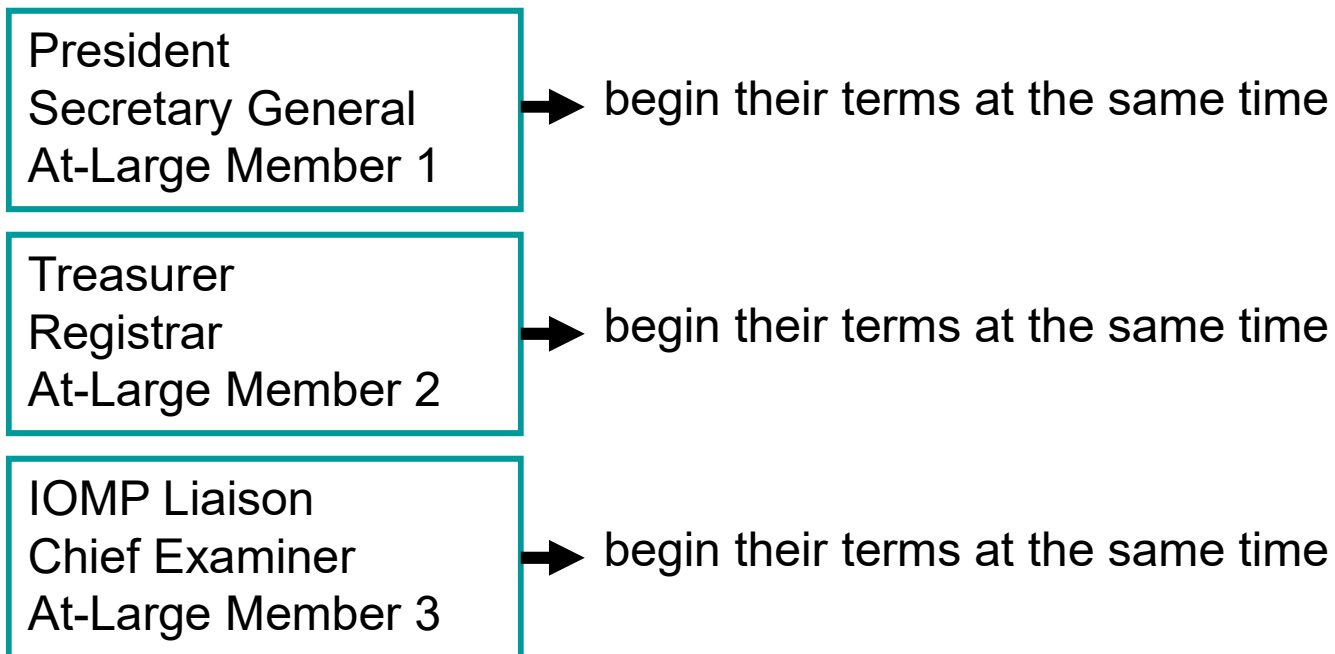
**Siyong Kim**

**voting member**

**Raymond Wu**

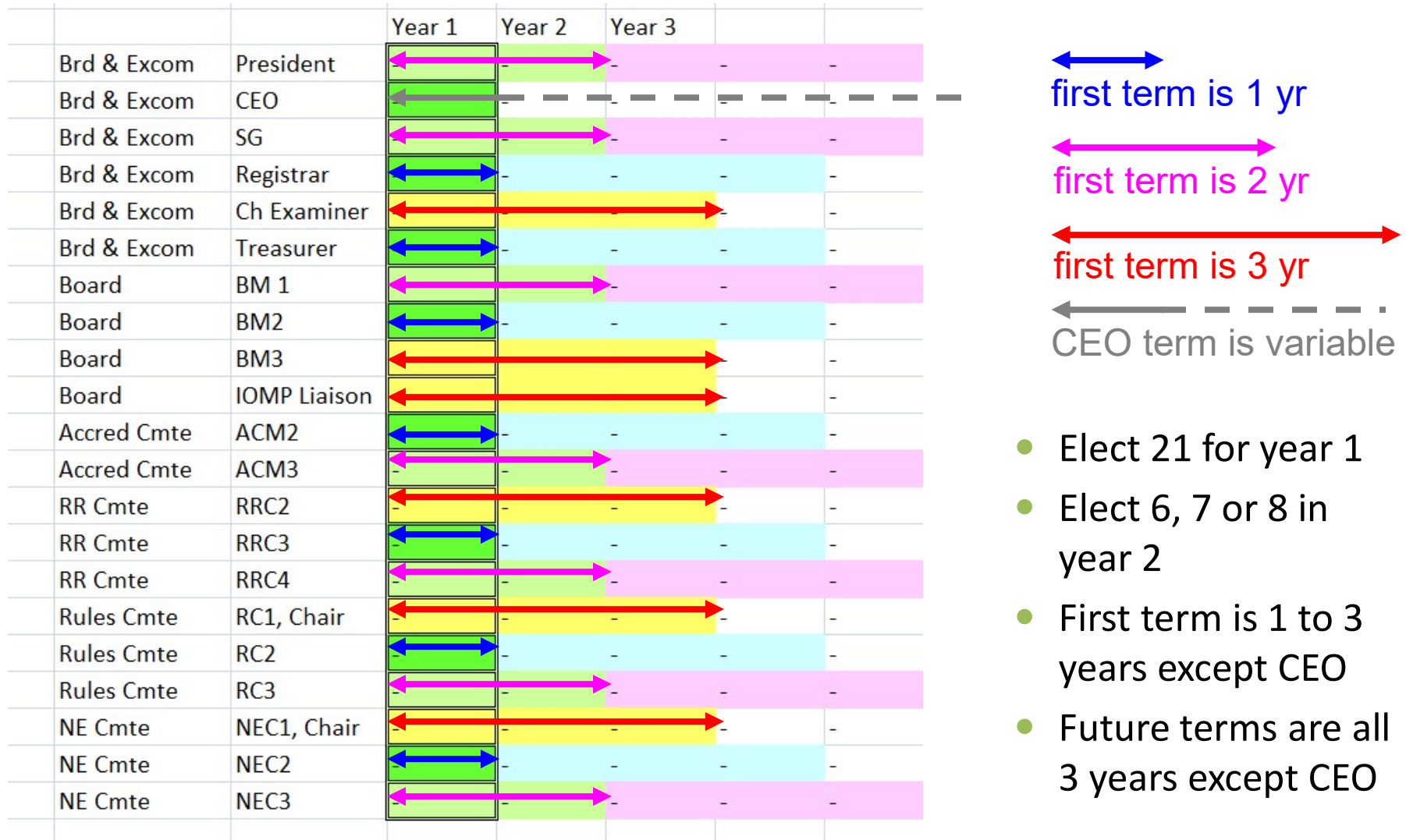
**non-voting member**


# Appendix I: Staggered Term System



If in conflict, the Bylaws will hold.

# Appendix II: Staggered Term Election



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